

Interagency Agenda

Developed for agencies and providers serving
Children and youth with special health care needs

*Facilitator is responsible for addressing all relevant aspects of the agenda outlined

Agenda item	Person(s) responsible	Timeline
1. <i>Introductions and purpose of the meeting</i>	<i>Facilitator</i>	
2. <i>Review necessary demographic information and update contact information as needed</i>	<i>All</i>	
3. <i>Tell the story (Youth's perspective is preferred)</i>	<i>All</i>	
<p style="text-align: center;">Goals</p> <ul style="list-style-type: none"> • Goals for the future <ul style="list-style-type: none"> ○ Short term ○ Intermediate ○ Long term 	(Facilitator)	
<p style="text-align: center;">Past</p> <ul style="list-style-type: none"> • Medical issues • Diagnoses • Assessments (results, procedures, relevant information) • Social and interpersonal issues 	(Facilitator)	
<p style="text-align: center;">Present</p> <ul style="list-style-type: none"> • Present level of academic and functional performance • Current social and interpersonal issues • Manifestation of diagnoses and treatment in all settings 	(Facilitator)	
<p style="text-align: center;">Future</p> <ul style="list-style-type: none"> • Activities to reach the goals identified above <ul style="list-style-type: none"> ○ Short term ○ Intermediate ○ Long term • Plan development (Each agency identify needs for written plan) • Manifestation of diagnoses and treatment in all settings <ul style="list-style-type: none"> ○ Supports needed (accommodations) ○ Changes suggested for the environment (modifications) ○ Services needed (related services, referrals, treatments) 	(Facilitator)	
4. <i>Symptoms, suggested tests, recommendations, intervention plans, things to avoid</i>	<i>(Facilitator)</i>	
5. <i>Supports needed</i>	<i>(Facilitator)</i>	
Item/service	Responsible party	Timeline
Equipment:		
Assistive technology:		
Accommodations:		
Modifications:		
Special needs or requests:		
Other (please explain):		
6. <i>Additional information needed</i>	<i>(Facilitator)</i>	
7. <i>Next meeting</i>	<i>(Facilitator)</i>	
8. <i>Adjourn</i>	<i>(Facilitator)</i>	