

NORTH DAKOTA STATE COUNCIL ON DEVELOPMENTAL DISABILITIES
MEETING MINUTES
SEPTEMBER 23, 2009
PIONEER ROOM
STATE CAPITOL BUILDING
BISMARCK, NORTH DAKOTA

Members Present

Darcy Andahl	Brent Askvig	Shirley Brennan
Tammy DeSautel	Tammy Gallup-Millner	Richard Hickok
Marcia Kilzer	Carol Olson	Bob Rutten
Alex Schweitzer	Mary Simonson	Mark Sloan
Diana Zietz	Cindy Taylor	

Members Absent

Jeremy McIntyre	Jane Haerter	Terry Woelber
Bruce Stein		

Proxies

Darcy Andahl for Jane Haerter
Tammy DeSautel for Terry Woelber

Staff Present

Andrea Pennington
Bonnie Roth

The meeting was called to order at 8:30 AM by Chairperson Mary Simonson. Roll call was taken, and a quorum was present. A motion was made by Tammy DeSautel and seconded by Tammy Gallup-Milner to approve the meeting agenda. Motion carried.

The following proxies were accepted for those who could not attend the meeting:

Tammy DeSautel for Terry Woelber
Darcy Andahl for Jane Haerter

Tammy Gallup-Millner made the motion to accept the proxies as stated and motion was seconded by Diana. No discussion. Motion carried.

Mark Sloan moved to accept the Executive Committee minutes of August 26, 2009 and motion was seconded by Tammy DeSautel. No discussion. Motion carried.

Andrea Pennington presented the Financial Status and Director's reports.

Executive Director's Report:

Andrea introduced the newest member of the Council, Marcia Kilzer who serves the Protection and Advocacy Board. Marcia is replacing Bruce Murry. Marcia had an orientation session with Andrea and was also provided materials in order to prepare for this meeting. The Council members introduced themselves and stated their affiliation with the Council.

Andrea noted there were pads and gel pens with the SCDD logo on them; and they were offered to all Council members.

Andrea asked that we keep members Terry Woelber and Jane Haerter in our thoughts as they are dealing with heal issues at this time. Darcy passed around cards to be signed for each of them.

Andrea attended the ADD Technical Institute in July in Washington, DC, where other Executive Directors and staff members of other states also attended. Andrea received useful information and ideas that other Councils are doing in their states. It was a good opportunity for networking and education.

The ADD State Plan Amendment was submitted in August 2009 with minor updates in the Council's membership and an updated budget was provided.

Diana and Mary will attend the National NACDD conference in New Mexico in October.

Andrea has had an opportunity to do a number of site visits to the projects the Council is funding and has enjoyed seeing the projects in action and meeting all the people.

The 2009 projects wrap up on September 30th.

There are two summits remaining in the NDDDN 8 series summits – Transportation in Williston and Quality Assurance in Dickinson. The average number of participants is 25. The white paper information regarding these summits is on the web site. The information gathered at these summits by those attending will be very beneficial in working on the next five-year state plan.

The tentative draft report from MTARS has been received. There were no surprises in the draft report. Information will be given to the Council members when the final report has been received.

There has been Council membership change over. Terry Woelber and Mike Schwab have resigned from the Council. Andrea has been working with parent groups around the state in order to solicit interest for new Council members. There are a number of parents interested in the positions. Andrea created an information/application packet for people who are interested and accepted applications until September 1, 2009. Andrea has reviewed five applications and will be doing phone interviews with each of the candidates. If any Council member would like to sit in during the phone interview, let

Andrea know. She just asks that Council members be available for all five conference calls in order to make a sound judgment. The applications will then be forwarded to the Governor's office for their Boards and Commissions process and their final decisions.

At the last Council last meeting, it was brought up that a joint training of the DD Act in conjunction with the Council, P & A, and NDCPD would be held in regard to the recommendation of MTARS. The three entities will be hosting a training November 2-3 (afternoon of the 2nd and the morning of November 3rd) at Minot State University. There is no cost to attend and association technical assistance trainers will be in to provide the training. Brent, Teresa, and Andrea will soon have a conference call with the national TA trainers to put an agenda and the details together.

The Council was featured in the 2009 United Way campaign advertisement as one of the co-sponsors in the YMCA Teen Enrichment Program. You can find the article in the Live United magazine.

Andrea, Mary, Diana, and possibly Bruce Murry will meet to discuss the revamping of the by-laws per the suggestions of MTARS. Andrea received resources and samples of by-laws when she met with the TA group in Washington, DC.

DHS's fiscal unit approached Andrea a few months ago stating that the Council is the only one that pays member stipends as contracted individuals. Our Council members are not contracted employees with the state, thus the Executive committee chose to follow the recommendation of DHS and modify the way the Council pays out its stipends through the DHS employee payroll system. The main difference is not the stipend will be taxed. Changes will be made through paperwork. Reimbursement forms will still be filled out for food, lodging, and any travel costs, members who received stipends will just no longer put the stipend amount on their reimbursement form. The Executive Committee voted to increase the stipend to \$70 per day and \$35 per ½ day starting in December. It is not mandatory to take the stipend; so if you have questions, speak to Andrea.

Financial Report:

Expenditure statements were reviewed for the month ending July 2009.

The yellow copy of the financial report for 2008 was handed out. The Administrative portion had a remaining balance of \$30,779.96. All projects are anticipated to be spent down – except UND didn't fulfill their contractual obligation, Open Door Center, Brain Injury Conferences and Disability Conference. The asterisk notations are monies from 2009 rolled back projects.

The 2009 financial report for 2009 is highlighted in orange. Administratively there will be in-state and out-of-state travel money remaining. The budget went over in legal fees, printing and photocopying, supplies and meeting rooms mainly due to MTARS. Office equipment is slightly over as all the equipment, ex. laptop and recording system was purchased in bulk.

The misc. expenses needs to be adjusted some, but one of the expenses listed in the misc. line item is a small portion of DHS's is new security system and door. If Council members come to visit, they just need to stop at the receptionist and they will be buzzed in.

The 2009 projects are spending down nicely. The majority will be spent by the end of September with the exception of the Open Door Center and also the YMCA. Andrea will work with both of these project directors on their budgets.

The Crosscutting section of the budget is covering the participant expenses from the 8 summits from across the state.

Carol raised a concern about the budget being spent down. Andrea stated that the budget spreadsheets are a few months behind. She works closely with project directors and has reassurance from them that their projects will be spent down by the contract end dates. Andrea encourages them to get their expenses in faster, but that doesn't always happen.

Proposed FY 2010 Administration Budget

The Proposed FY 2010 Administrative budget was mailed to all the Council members with an attachment of the budget comparison table. Andrea went through each line item by detail explaining the difference and anticipated adjustment from the previous year.

The significant changes included:

Travel – The budget was lowered as in the previous year it was increased due to fuel costs. These increases are no longer needed.

Member Stipends – Increased slightly to adjust for the increased stipend amount effective in December and also adjusted for any additional workgroup meetings if needed.

Printing/Photocopying – Increased, as these prices seem to be going up each year and also in anticipation of a publication of an annual report.

Meeting Costs – Increased in order to begin preparing for the Council's next 5 year state plan.

Discretionary – Addition of this line item into the budget to the replace the misc. line item. Money was place in there to hire a researcher to write the comprehensive review and analysis for the next 5 year state plan.

DSA Services – Addition of this line item into the budget to cover the fiscal, legal and any admin. cost we pay. The Council's DSA (DHS) has made some internal changes and we are now paying for more fiscal services than we have had to in the past.

There were no questions or discussion. Carol moved that the fiscal budget report be accepted, it was seconded by Diana. Motion passed.

Estimated FY2010 Funding Availability and Projected Funding Obligations

The revised Estimated FY2010 Funding Availability was passed out.

The Council has unexpended funds of \$139,248 which will be carried over for projects in 2010. The Council's Basic State Grant Allocation is listed here at \$462,315, but is anticipated to be higher, based on information Andrea has received and will know more by November. There is a total funding available of \$601,563. When the administration budget of \$120,387 and recommended reserve of \$23,116 and crosscutting budgets of \$5,000 are removed, the Council now has \$453,060 for 2010 projects. Carol questioned if we will actually have \$30,500 to add to the project budget. Andrea stated that it has been allocated already for the .60 contracted person she wanted to bring on, but will wait until she hears about the additional monies in November and now this is included in the new 2010 project funding line. Diana moved that we accept the project fund report, and Richard seconded the motion. Motion passed.

A Summary of the funding recommendation by the Executive Committee was mailed to each member. Andrea recommended that members review this as projects are presenting. Andrea also passed out a document on Considerations when funding Council projects as a reminder of federal DD Act language and best practices.

Project Presentations:

Andrea stated that some members need to recuse themselves from various project discussions and votes due to their affiliations with organizations. The following members recused themselves from projects:

- Diana – from Partnership in Policymaking
- Mary Simonson – from Open Door and The Head Injury Association
- Brent – from NDCPD projects
- Marcia – from the YMCA
- Tammy – from Family Voices and NDCPD - Medical Home Care Coordination
- Cindy -- from HIT

Presentations of FY 2010 project funding requests were given by representatives of organizations requesting Council funding. Council members reviewed copies of applications received and the Executive Committee recommendations as project representatives presented their requests. Presenters then answered questions from Council members after their presentations.

Missouri Valley Family YMCA – Lodee Arnold

Lodee discussed this enrichment program for teens with disabilities is much needed in the community. The teen enrichment program is now operating in three middle schools in Bismarck for 12 years and up. It is an after school program and has expanded into

the summer. The program is expanding into the high schools and working with Pride to bridge gaps with services.

Discussion: Tammy stated that she wished this program were statewide.

Arc of Bismarck

Joyce Smith and Veronica Zeitz presented the Arc of Bismarck's application for funding the Partners in Policymaking project (PIP). Teachers have designed program for parents of children with disabilities and adults. Partners is not a one-time weekend but many hours of skill-building activities. Home work assigned. The project has an e-learning site. PIP trains participants for legislative speaking.

Discussion: Andrea questioned if participants see final survey results? It was stated that no one ever requested the results, but the information is compiled. Alex particularly liked the legislative training process and having consumers testifying.

Open Door Center

Mary Simonson presented the Open Door application for funding the after school activity program. The after-school program has remaining funds; but extended their program a week. The project provided transportation to youth to summer program and increased the numbers in program. The program will be sustained by working with Barnes Co. Arc as well as United Way.

Discussion: Alex stated that youth in this group could be at in-risk for institutionalization. This is a good project.

Family Voices of North Dakota

Donene Feist presented the Family Voices of North Dakota Parent-to-Parent Project. This is a continuation project. Family institutes, leadership skills training, on-line training and advocating training for providers and training are some of the activities in this project.

Discussion: Bob commended Family Voices for stabilizing and growth of parent-to-parent program and emotional support for parents. Tammy stated that the support of this project is astounding.

Pathfinder Parent Center

The Pathfinder Parent Center – 2010 Parent Involvement Conference presentation was given by Holly Major. The 2009 conference was successful. Technical accuracy and tax information budget information was corrected in the application and other project questions were answered by the presenter.

No discussion.

NDCPD – NDACF Conference

Mary Mercer presented the ND Center for Persons with Disabilities – 2010 NDACF Conference project. This is a continuation project. Ten percent of those in attendance were participants and presenters who were self-advocates and individuals with disabilities. The funding will provide those interested in employment of individuals with disabilities, social security work, and unemployment issues. Mary had information for Council that had been requested.

Discussion: Andrea questioned the travel, presenter fee, and press secretary paper work. Darcy questioned if the program can be sustained without an increase in funding.

NDCPD – We’re Ready/Disaster Preparedness

Janet Green presented the ND Center for Persons with Disabilities We’re Ready/Disaster Preparedness project. This project has been going for three years. This program is for first responders and disaster preparedness throughout the state involving persons with disabilities in planning evacuation from their home.

Discussion: Diana questioned if the organization had contact with anyone after the tornado. Carol asked if any value came from the funding with the flooding in the spring? This project is currently under a state plan and set up as a collaboration between UCCED and P&A. It was set up as a 5 year collaborative project. Andrea state that this might fit better as a crosscutting project and looked at differently. Alex emphasized the need for disaster preparedness in isolated areas. Bob asked if there is a trigger for any help with man-made disasters. Tamera stated the collaboration been supportive

NDCPD - Mythbusters

Steve Peterson presented the ND Center for Persons with Disabilities Mythbusters Project. This is a continuation project. This program engages in a variety of public awareness activities in order to change public attitudes toward people with disabilities. This project is collaboration with P&A and the Council. There is a statewide campaign to dispel myths and dismisses conception of disabled persons. Steve discussed their sustainability through cost benefit analysis and putting funding into more video clips and web site use.

Discussion: Andrea questioned Steve regarding long-range goals and direct impact numbers from this program. Steve stated that it was not discussed. Steve also stated that he wanted to work more with the partners.

Other Business:

The next meeting of the Council will be Friday, December 11th in Bismarck from 10:00 a.m. to 2:00 p.m. with a working lunch in the Missouri River Room.

The DD Act training will be November 2-3 in Minot (November 2nd afternoon and November 3rd morning).

Andrea presented a transition plan to the Council in regard to the North Dakota Disability Advocacy Consortium. In accordance with the MTARS verbal and draft

review, ADD recommended that the Council take on the educating policymakers and look at how it funds the Consortium. Taking this into consideration, a transition plan based in accordance to the timeline of the 5 year state plan was presented to the Council for consideration when looking at funding the Consortium if the Council would like to head this way. The Consortium needs a transition time and so does the Council, to make this work right. Andrea recommended that we follow the recommendations of our funding source.

Brent stated that information is going out regarding H1N1 particularly for those persons with disabilities. NDCPD is working with the state's health department and CDC to get information to citizens with disabilities and providers. They are working to make a pictorial, regarding proper hand washing. NDCPD has staff ready to answer questions regarding hand washing, inoculations, and what to worry about in congregate care facilities.

Bob has had conversations with Darcy that people are not well informed relative to housing and support of housing issues for persons with disabilities. Housing is an emphasis area within the DD Act and during the planning portion of the next five year state plan, housing will be an area that will be discussed as it is a topic during one of the 8 summits. The Council has never identified housing as a specified emphasis area.

Presentations Continued:

NDCPD – Medical Home Care Coordination

After lunch, Kora Dockter presented the MSU - ND Center for Persons with Disabilities Medical Home Care Coordination project. Kora stated that this grant will help to provide training and/or care coordinators who face diagnosis for their children – special health care or disability issues. They are in collaboration with CSHS, Family Voices, ND Pediatrics, DPI, and DHS-Vocational Rehabilitation. Modules are implemented in pilot home sites with identified care coordinators.

Discussion: It was asked who makes up the advisory group. Kora stated an expert panel in the area of DD and special care needs and then the group would be expanded as needed. Kora explained the questions that were raised by the Executive Committee regarding the budget – rounded up not down. This is a two-year project which would be expanded through teachers who work with disabled children.

Carol stated that this was a good visionary movement. Nurses or social workers are the home care personnel at this time. This program will be developed and some training will occur during the first year.

March of Dimes, North Dakota

Melany Jenkins and Collette Christoffers presented the March of Dimes, North Dakota Chapter NICU Family Support Program project. The NICU program is an interface between hospital staff and the families with premature babies in helping them understand what the child will go through as well as what they can do to be an advocate

for their child. March of Dimes provides a parent care kit explaining the equipment used in the care of their baby and the emotional roller coaster ride of that care that they will face. This program tries to help families with the support they need in caring for their child. The NICU program is currently driven by a committee of volunteers, parents, and staff.

Discussion: Alex questioned whether this program will be expanded to statewide. Brent was excited to know this program was connected to the Right Track Program. What is the tie in with Part C and early intervention? Carol stated that this program would be helpful. Help from the partnership with Innovis will help sustain this plan.

Community Living Services, Inc.

Jeff Anderson presented the Community Living Services, Inc. Transition Age Work Experience Project. This project provides residential and vocational supports for community based jobs with the West Fargo school collaboration. The project is demonstrating a different way to provide services for high school students who are receiving vocational services, of which 15 students have developmental disabilities. This project is planning to be a three year program and placements of students in jobs. A yearly survey of parents and families will be made to gauge the success of the program. The team will approach the West Fargo School District to consider ongoing funding by showing the success of this project by the 2nd year.

Discussion: The Executive Committee requested targets numbers for this project, and Jeff stated that no written information was brought; but he estimated 15 adults with disabilities was approximated. EM07 – people trained – it was estimated at 20; and EDO3, number of students transitioned from school getting jobs, it will depend on demographics but estimating at 5. The salary calculation for the supervisor has been based on the similar number of students in Fargo. Ten hours a month is not much for salary; but the agency would meet this in-kind. Jeff stated it was a personal commitment for himself and will give many hours to his pet project.

NDSU – Parent Education Curricula

Holly Arnold presented the North Dakota State University Parent Education Curricula project. A six-week course for parents with disabilities who have children from 0-3 years old will be developed. There will be in-class instruction and practice as well as working with the child at the facility. Information is obtained from professionals as well as parents. Basic parenting, baby development to school age, care of child, and safety are part of this program. Colorful informational sheets will be given to parents to help with their parenting skills.

Discussion. Andrea questioned where the curriculum monies would come from?

L.I.S.T.E.N., Inc.

The L.I.S.T.E.N, Inc. Self Advocacy Solutions North Dakota application was presented by Carla Tice and a clients of L.I.S.T.E.N., Inc. who spoke of the program. SAS is a self-advocacy organization that supports and enhances self advocates throughout the

state. They help self advocates attend trainings and conferences. The goal is to divide the state into four regions. L.I.S.T.E.N. is working for transportation accessibility throughout the state after talking with self advocates in various regions in workshops and help train them.

No discussion.

North Dakota Disabilities Advocacy Consortium

After the break, Allan Peterson presented the ND Disabilities Advocacy Consortium project. Allan is the legislative liaison for the Association for the Blind. The Consortium is a non-profit organization comprised of 25 members in a broad spectrum of organizations that represent people with developmental disabilities throughout the state. The Executive Committee recommended limited funding for the Consortium. Allan stated limited support will hinder the Consortium's ability to move forward to the planning for the upcoming legislative session as well as seeking other funding for the future. The Council was the main supporter of the Consortium had in the past. Allan also stated that the Consortium needed more time to gain new funding. The Consortium believes they are the mechanism providing advocacy in the legislature.

Discussion: Council members stated that the Consortium has been told to gain additional funding for several years; so, this is not a sudden occurrence.

Unscheduled Project Presentations:

In the unscheduled project presentations timeslot, Bruce Murry presented the Head Injury Association of North Dakota projects (Brain Injury Conference in Western ND with Merit Care for pediatric age children; Outreach to Survivors of Brain Injury in Underserved Communities; and Critical Technology for Survivors of Brain Injury).

The Head Injury Association in ND requests funding for a conference in Western North Dakota. Based on all the conferences that have been done in the past with Merit Care, it was requested to do a conference in Western North Dakota for brain injury regarding holistic medicine in the Native American community in the spring. This conference would be a cooperative effort with the Indigenous Peoples' Brain Injury Association.

The goal for the Critical Technology for Survivors of Brain Injury application is to have brain injury survivors use technology effectively and efficiently to overcome barriers to full participation in community living, working, and major life activities by assisting the survivor and family to put resources into use. The group will educate the DD Council and policy makers by gathering input from participants about barriers faced, successful and unsuccessful intervention, costs, and timelines. They would use donated and discounted quality equipment to help with their budget.

The Outreach to Survivors of Brain Injury in Underserved Communities project would give services to Native American survivors living in remote areas or other small cities.

In working with the Indigenous Peoples' Brain Injury Association, the Brain Injury group found that Native Americans were not being supported in these remote areas. This application project would help with evaluating their needs demographically and analyze the benefits onsite.

Diane Weros and Janet Sabol presented the National Alliance on Mental Illness application. They would provide crisis intervention training for police officers and first responders as provided amendable in Ward County. Bismarck and Fargo Police forces have expressed interest in this project. The Alliance is promoting collaboration between law enforcement, mental health services, and the community to train law enforcement and first responders to ensure safety and appropriate services to individuals experiencing a mental health crisis and expand into other communities in the state.

Janet Green presented the NDCPD/STILE project. This is a Smart Technology for Independent Living and Employment project especially for independent living for a better quality of life. This project will provide information, resources that often prevent stakeholders from purchasing or using smart technology applications. Smart technology reduces the need for on-site staff support through smart technology and has the potential for overcoming employment and independent living barriers for person with independent living and reducing the stigma associated with staff presence in inclusive settings. The use of a PDA will be helpful.

Julie Thorson presented the Red River Human Services application to assist with a new thrift store business in Fargo, ND which will provide employment services and activities for person with developmental disabilities. RRHS researched the Fargo area and found a gap of DD employment and variety of employment. The thrift store would offer a choice of jobs to better meet the interests, abilities, and needs of persons with developmental disabilities. The store will sustain itself in its second year.

Voting on Projects:

Andrea noted that the by-laws state that the Council must have a roll call vote on funding projects. Andrea stated that the Council makes decisions on how to fund continuation projects. That's where the direct self advocacy projects fall in and why they have been funded at length in years past.

There is no written Council policy on the guidelines on how to select grantees. The Executive Committee laid out its selection criteria as such: Continuation projects were looked at first, conference requests were separated out, followed by new project requests. New projects were looked specifically at and compared to the four areas of emphases and where Council target numbers were low or were not met.

Project Selection and Funding:

Council members began discussion and consideration of fiscal year 2010 project requests submitted to the Council. Roll call votes were taken on each project funding request.

A motion was made by Mark and seconded by Darcy to approve funding for the March of Dimes Project for the amount requested of \$28,312 which was recommended by the Executive Committee. Bob was concerned if program is not preventative and would not have developmental disability issues. Brent stated that Part C works with developmental delay, at risk, and high risk of development delay group. Brent thought it was in line with our plans. Diana asked about the budget request amount which differed and may only be \$22,750. Brent amended the motion to fund up to the amount of \$28,312 and seconded by Alex. Motion carried.

A motion was made by Alex and seconded by Carol to approve the funding recommended by the Executive Committee for \$27,000 for the NDSU – Parent Education Curricula grant. Motion carried.

A motion was made by Darcy and seconded by Richard to approve the funding recommended by the Executive Committee of \$25,000 Missouri Valley Family YMCA grant. The Committee thought it was an unmet need and justified. Motion carried. Marcia recused herself.

A motion was made by Alex and seconded by Carol to approve the funding recommendation by the Executive Committee of \$58,168 from the Executive Committee's original recommended of \$53,568. Motion carried. Tamara recused herself.

Mark took the Chair for this grant. A motion was made by Alex and seconded by Darcy to increase the grant funding to \$33,150 from the Executive Committee's original recommendation of \$30,275 to approve funding for the Open Door Center. Motion carried. Mary recused herself.

A motion was made by Brent and seconded by Mary to approve the funding recommendation by the Executive committee in the amount requested of \$13,800 for Pathfinder Parent Center. Motion carried.

A motion was made by Diana and seconded by Tamara to approve funding for the Head Injury ND Conference contingent on providing information to Andrea to complete the

grant. The request was for \$5,745 which the Executive Committee did not recommend for funding. Diana stated that this would be funding for Native Americans which does not typically have funding. The funding will be contingent on the information being provided to Andrea which is necessary. Motion is tabled by Diana and seconded by Tamara. Darcy recused herself.

A motion was made by Mark and seconded by Diana to approve the funding recommendation made by the Executive Committee for \$39,900 for the Community Living Services Inc. Motion carried.

A motion was made by Diana and seconded by Carol to approve the funding recommendation made by the Executive Committee for \$19,820 for the Minot State University – Disaster Preparedness grant. Motion carried. Brent recused himself.

A motion was made by Darcy and seconded by Shirley to approve the funding recommendation made by the Executive Committee for \$9,340 for the NDACF Conference. Brent recused himself. Motion carried.

A motion was made by Tammy and seconded by Carol to approve the funding recommendation made by the Executive Committee for \$20,272 in the amount for ND Center for Persons with Disabilities, Medical Home Care Coordination Project. Motion carried. Brent and Tamara recused themselves.

A motion was made by Alex and seconded by Darcy to approve the funding recommendation made by the Executive Committee for \$73,275 for the Arc of Bismarck. Motion carried. Diana recused herself.

A motion was made by Diana and seconded by Carol to approve the funding recommendation made by the Executive Committee for \$15,029 for Minot State University – ND Center for Persons with Disabilities Mythbusters Project. Motion carried. Brent recused himself.

A motion was made by Carol and seconded by Diana to approve the funding recommendation made by the Executive Committee of \$34,935 for the North Dakota Disability Advocacy Consortium. Andrea and Bob stated that MTARS recommended the Council change the way it educates its policymakers. Brent stated we may want to rethink the budget amount and additional funding for growth of a new staff employee. The Council's goal is to continue with the partnership of the Consortium, however, just not as the main funding source for them. Carol stated that cutting costs has been

discussed for several years. Andrea asked if the Council had any performance outcomes measures they would like to have the Consortium modify, to let her know. Motion carried.

A motion was made by Alex and seconded by Darcy to approve the funding recommendation made by the Executive Committee of \$50,000, for LISTEN Inc. Motion carried.

Mark restated the motion which was tabled. A motion was made by Diana and seconded by Tamara to approve funding at the requested amount of \$5,745 for the Head Injury Association of North Dakota -- Brain Injury Conference. After discussion, the motion was withdrawn.

A motion was made by Diana and seconded by Alex to approve funding at the requested amount of \$8,799 for the Head Injury Association of North Dakota, Outreach to Survivors of Brain Injury in Underserved Communities with the contingency that there be unspent project money from the March of Dimes Fund or any unspent projects be used for this.

Brent questioned why the Executive Committee didn't recommend this project and was told that they scored low on technical scores. Motion carried. Darcy and Mary recused themselves.

Carol moved and Alex seconded that we close the applications to accept the Executive Committee's recommendations for zero funding the remaining projects. Brent, Mary, and Cindy recused themselves.

Other Business:

Andrea stated that information will be sent out regarding the DD network training November 2-3. This information will be sent by email.

Mary, Diana and Andrea are on the by-laws committee and asked if any other Council members are interested in joining them.

National Disability Employment awareness month is the month of October.

Mary stated that the Open Door Center has celebrated their 50th year of business.

There being no further business, the meeting adjourned at 4:45 PM.

Richard moved the Council meeting adjourn and it was seconded by Alex.